

Safety Committee Meeting Minutes

April 23, 2013

Attendance: Betsy Oulton, MaryAnn Place, Eric Hysler, Janice Grady, Lee Perkins, David O'Brien, George Kathios, Wendy Collins

- Lance from MMA visited Betsy and OB. Lance is happy with the progress of the committee and the direction we are headed. Lance is discouraged with KPW.
- Deb Bailey will be cataloguing MSDS for KPW
- Discussed KPW Safety issues
- Standards not being met impacts all departments. Also has a financial impact.
- Discussion about Safety Marketing Campaign for all employees
 - School, Open Enrollment starts May 1st
 - Betsy will discuss: Benefits. Employee Handbooks. Safety.
 - Betsy will be holding meetings and asked for Safety members to attend.
 - Nurses didn't know about Safety Committee being formed.
 - PR to all staff for Safety promotion
 - Some members didn't agree that incentives should be given for safety as it is an expectation of all employees.
- MMA Grants available. Due April 30th and again in September
 - Sewer Dept has received several in past years
- Chris D. needs a new desk or his fixed to be ergonomically friendly
- Clear communication and standards for all staff
- Betsy will ask if each department can apply for a grant or if it is for the town collectively
- Discussed monthly or quarterly meetings once fully established and current issues resolved
- Next meeting May 7th @10am